**THE NAVAJO NATION**

**UNDERWRITING EXPOSURE SUMMARY**

**DIVISIONS / DEPARTMENTS / PROGRAMS**

**FISCAL YEAR 2024**

|  |  |  |  |
| --- | --- | --- | --- |
| Division/Department: |  | Department #: |       |
|  |
| Program: |       | Business Unit #: |       |
|  |
| Department Telephone #: |       | Department Website: |       |
|  |
| Mailing Address: |       |
| City: |       | State: |  | Zip: |       |
|  |
| Physical Address: |       |
| City: |       | State: |  | Zip: |       |
|  |
| Contact Person (Name & Title): |       |
| Telephone #: |       | Email: |       |
|  |

**GENERAL LIABILITY**

1. Number of Employees / Payroll / Budget:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Full Time | Part Time | Leased | Seasonal | Temporary | Volunteers | Other | Total |
|       |       |       |       |       |       |       |       |
| Current BudgetFY’ 2023 | Proposed BudgetFY’ 2024 |
| Total FY’ 2023 Budget |       | Total FY’ 2024 Budget(NN Source) |       |
| Total FY’ 2023 Payroll |       | Total FY’ 2024 Payroll(NN Source) |       |
|  |  | Total FY’2024 Budget(638 Contract) |       |
|  |  | Total FY’ 2024 Payroll(638 Contract) |       |

1. A. Does your office use Unmanned Aerial Vehicles?

**[ ]**  Yes **[ ]**  No

B. Provide a brief description of each activity that involves Unmanned Aerial Vehicles.

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|       |
|       |

**PROPERTY & AUTOMOBILE APPLICATION**

1. Please complete statement of values forms. Statement of values (spreadsheet) should include the following information:

(Should your Program/Department acquire New Building, Property, Equipment and/or Automobile any time throughout the Policy Year, please contact our office immediately to report the new property and its value)

Buildings

* Location of Property
* Property Number/Fixed Asset Number
* Value
* Construction (Concrete, Steal, Wood, Manufactured Metal, etc.)
* Occupancy (School, Warehouse, Meeting Hall, Office Complex, Gymnasium, etc.)
* Square Footage

Contents / Equipment / Hardware / Software

* Location
* Value
* Type of Property (Contents-Desk, Tables, Equipment, Computers, etc.)

Include Values and a Grand Total of Values

Fine Arts

* Location
* Value
* Owned/Borrowed/Leased

Include Values and a Grand Total of Values

Heavy Equipment and/or Machinery

* Heavy Equipment (Dump Truck, Flatbed Trailers, Gooseneck, Water Tanks, etc.)
* Machinery (Backhoe, Front End Loaders, etc.)

Automobiles

* Navajo Nation Fleet Vehicles
* GSA Vehicles
* Listing of All Valid and Authorized Drivers, including CDL Drivers.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Date: |       |
| (Print Name, Title) |       |